

FREQUENTLY ASKED QUESTIONS ABOUT MANDATORY E-FILING IN OREGON

Q1: Who will be subject to mandatory eFiling?

A1: All active members of the Oregon State Bar.

Q2: Are all documents required to be eFiled?

A2: Most – but not all – documents will be subject to mandatory eFiling. Documents that currently are required by UTCR 21.070(3) to be filed conventionally -- including initiating documents in criminal and juvenile delinquency cases -- will not be subject to mandatory eFiling at this time. A draft UTCR amendment establishing eFiling requirements will be distributed in mid-August 2014 for public comment. Watch for it at <http://courts.oregon.gov/OJD/programs/utcr/pages/index.aspx>.

Q3: When does mandatory eFiling take effect in circuit courts?

A3: For the 11 circuit courts currently using the Oregon eCourt Case Information (OECl) system, mandatory eFiling will begin Monday, December 1, 2014. For circuit courts that are not yet using the OECl system, permissive eFiling will begin 30 business days after the OECl go-live date, and mandatory eFiling will begin 60 business days after the OECl go-live date.

Q4: When will mandatory eFiling take effect in the appellate courts?

A4: Mandatory eFiling in the Court of Appeals and Supreme Court is expected to begin in the Spring of 2015. OJD will provide additional information after a specific date is established.

Q5: What kind of training is available to Bar members?

A5: More than 40 webinars have been scheduled before December 1. Some have been approved for CLE credit. For more information, visit <http://www.tylertech.com/news-events/tyler-events/client-training/odyssey-file-serve-online-training>

Q6: Where can I get more information about circuit court eFiling?

A6: User guides, FAQs, and rules are available at <http://courts.oregon.gov/OJD/OnlineServices/OJDeFiling/Pages/index.aspx>

Q7: What are the system requirements for circuit court eFiling?

A7: The circuit court eFiling system, File and Serve, requires an Internet connection and either Internet Explorer 7 (or above) or Firefox. Filers must submit documents in PDF or PDF-A text-

searchable format. OJD does not require or endorse any particular software for creating PDF documents.

Q8: Where can I get more information about appellate eFiling?

A8: A users guide, FAQ document, and technical support information is available at <http://courts.oregon.gov/OJD/OnlineServices/eFile/Pages/index.aspx>